



SARVAC HWF
Local GSAR Group / HWF Responder Level
Standard Operating Procedure (SOP)
Phase 8 - ON-SITE DEBRIEF



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PURPOSE: The purpose of this document is to provide a Local GSAR Group / HWF Responder level SOP for the *ON-SITE DEBRIEF Phase* of SARVAC's HWF Program.

SUMMARY: The *ON-SITE DEBRIEF Phase* occurs prior to demobilizing and returning home. All HWF Responders should participate in an on-site debrief exercise, which should provide an opportunity to discuss experiences from the incident, decompress, and share content for the After-Action Report. Documentation of the on-site debrief should be sent to the NIST DIR for review, collation, and distribution to all stakeholders.

PROCEDURE:

1. Prior to demobilization, all HWF Responders should participate in an On-Site Debrief organized by the RC.

The HWF Responder should fully participate in the Debriefing discussion and seek out assistance (see CISM Guidance, if they have/feel any stresses or have questions).

The On-site Debrief should include, but not be limited to, the following topics:

- CISM, which may include a trained facilitator and counselling presence,
- Safety,
- Objectives met and not met,
- HWF Responder feedback,
- Items to improve upon.

Together with the HWF Responders, representatives from the AHJ and/or Indigenous Community should be invited to participate by the RC.

2. All participating Local GSAR Groups should be informed of the On-Site Debrief(s) from the NIST DIR.

The NIST DIR should also provide a copy of the On-Site Debrief to Local GSAR HWF Coordinators who should then share it internally to the Local GSAR Group President and local CISM team (if applicable). Comments and /or questions concerning the On-Site Debrief(s) should be sent to the NIST DIR.

This completes the *ON-SITE DEBRIEF Phase* in accordance with the
National Search and Rescue Operations Concept.

Link: [CISM Guidance](#)