



SARVAC HWF

Local GSAR Group / HWF Responder Level

Standard Operating Procedure (SOP)

Phase 9 - DEMOBILIZATION



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PURPOSE: The purpose of this document is to provide a Local GSAR Group / HWF Responder level SOP for the *DEMOBILIZATION Phase* of SARVAC's HWF Program.

SUMMARY: Once the RC receives the stand-down request from the AHJ or Indigenous Community, and the On-Site Debrief is completed, the *DEMOBILIZATION Phase* is initiated. The RC should notify the NIST DIR of the stand-down status. The NIST DIR should instruct all (or part thereof) the Mission Team to prepare for and execute the Demobilization Plan as prepared by the LSM. The *DEMOBILIZATION Phase* ends when all personnel, supplies and equipment are returned to their designated points of origin.

PROCEDURE: The following assumes Local GSAR Group coordination and leadership roles remain active.

- 1. Local GSAR Group Coordinator should be made aware of the Stand-down notification from the NIST DIR.**
The Local GSAR Group Coordinator should forward the notification to their group's President.
- 2. The Local GSAR Group Coordinator, MRG Supervisors, MRG Strike Team Leaders and individual HWF Responders should receive the Return Travel Packet, which includes travel itineraries and accommodation reservations (if applicable) from the LSM.**
- 3. Local GSAR Group Coordinators should receive daily updates from the MRG Supervisors regarding the demobilization status of their participating HWF Responders, as required.**
- 4. HWF Responders should receive a Stand-Down notification from the RC.**
HWF Responders should follow instructions from the RC:
 - Complete outstanding taskings safely,
 - Attend the on-site debrief, see *Phase 8 – ON-SITE DEBRIEF*,
 - Return to accommodations and pack,
 - Ready themselves for travel back to point of origin,
 - Travel Back to point of origin,
 - Acknowledge return to point of origin.
- 5. Local GSAR Groups should ensure CISM availability for their returning HWF Responders.**
The Local GSAR Groups should either have local CISM resources in place or assist with access to CISM resources for all returning HWF Responders who may request it.

This completes the *DEMOBILIZATION Phase* in accordance with the *National Search and Rescue Operations Concept*.